**Edulog Parent Portal Infographic**

1. **Registration**
   - Enter Your Email
   - Enter Password
   - Add your First & Last Name
   - Click on Sign Up

2. **Confirm E-mail**
   - Check your email
   - Click on the link to activate account
   - Account verification will appear

3. **Log In**
   - Enter Email
   - Enter Password
   - Click Log In
   - Logged in, go to Student List

4. **Add Student**
   - Enter First & Last Name
   - School by search or map icon
   - Enter District ID
   - Select Date of Birth (DOB)

4a. **Add Photo**
   - Tap the student icon and upload a photo or take a photo from your device.

4b. **Add School**
   - Search for school by name or find school on map using the map icon.

4c. **Add District ID**
   - District ID is a unique ID assigned to the child in the district. The district creates the ID.

4d. **Add Date of Birth (DOB)**
   - Scroll to DOB on Apple iOS.
   - Select Day then scroll to year on Android.

5. **Request Submitted**
   - Approval is immediate.

6. **Student List**
   - Student will display as accepted or rejected.
   - If rejected, the information you entered did not match.
   - Try again or contact the school.

7. **Student Info**
   - Click on Student Name from the Student List and Student Info will appear.

7a. **Student Schedule**
   - Click on Transportation Schedule and Student Schedule will appear.
   - Click on the day to view Student Schedule.
   - Click to go back.

8. **Student Info**
   - Click on Where’s my Bus? and Student Map will appear.

8a. **Student Map**
   - Where’s my bus? will also show trip information in real time.

9. **Student Trips**
   - Click on Home in the main menu and it will display Student Trips.

10. **Notifications**
    - Go to Settings in the main menu to turn on Notifications.
    - Notifications must be set for the morning and afternoon for each student.